

APPLICATION FORM

Complete **ALL** parts of this application. * **DO NOT REFER TO RESUME** (Please print or type)

Application For: _____

Title of position applying for

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Home phone: _____ In Emergency Call: _____

Are you eligible to work in the United States? YES NO

Have you ever been employed by Moriah Central School? YES NO

If yes, date: _____ Position: _____ Location: _____

PRESENT POSITION

Title: _____ Years: _____ Current Salary: \$ _____

School: _____ Address: _____

City: _____ State: _____ Zip: _____

When will you be available for a position in Moriah? _____

TEACHING OR PROFESSIONAL EXPERIENCE

Dates of Service:

| From Month/year | To Month/year | School name | Grade, subject, program |
|--------------------|------------------|-------------|-------------------------|
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |

EDUCATIONAL PREPARATION

| | | | |
|-------------------------------------|-------------------------------|----------------|--------|
| Name/Location of High School: _____ | Type of Diploma Earned: _____ | | |
| College or University | Major/Field | Dates Attended | Degree |
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |

CERTIFICATIONS HELD – (Applicants must bring original Teacher Certification to the final interview)

| Number | Type (Initial, Provisional) | State | Qualified to teach or provide service |
|--------|-----------------------------|-------|---------------------------------------|
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |

CERTIFICATION REQUIREMENTS

Have you taken the training in Identification and Reporting of Child Abuse and Maltreatment?

YES NO Date of training: _____

Have you been fingerprinted and passed a criminal background check by the New York State Department of Education's Office of School Personnel Review and Accountability (OSPRA)?

YES NO

Have you ever received a tenure appointment in New York?

YES NO

If YES, name of school: _____ Tenure area(s): _____

Have you ever been convicted of a crime? (A criminal conviction will not affect your application for employment unless it relates to your activity as an employee)

YES NO

If YES, please attach an explanation.

Are there any charges pending against you?

YES NO

If YES, please explain: _____

Have you ever been subject to disciplinary charges as an employee, particularly to Section 3020-A of the New York State Education Law?

YES NO

If YES, please explain: _____

Have you ever resigned under threat of charges being brought against you?

YES NO

If YES, please explain: _____

Has your certification as an administrator, teacher or teaching assistant ever been suspended or revoked?

YES NO

If YES, please explain: _____

CERTIFICATION REQUIREMENTS (continued)

Has a complaint ever been filed with the New York State Department's Office of teaching – Teacher Discipline Unit per the requirements of Part 83 of the Regulations of the Commissioner (determination of good moral character) pertaining to conviction of a crime, or committing an act which raises a reasonable question as to your moral character? YES NO

If YES, please explain: _____

WORK EXPERIENCE (other than teaching or professional)

Dates of Service:

| From Month/year | To Month/year | School name | Grade, subject, program |
|--------------------|------------------|-------------|-------------------------|
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |

Have you ever been a member of the Armed Forces of the United States or in a State Militia? YES NO

Did you have anything other than an honorable discharge? YES NO

(A dishonorable discharge is not an absolute bar to employment:
other factors will affect the hiring decision)

WORK REFERENCES – TEACHER OR PROFESSIONAL PREFERRED

List work supervisors who are knowledgeable as to your teaching or professional experiences.

| Name | Position | Address | Phone |
|-------|----------|---------|-------|
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |

May we contact your present employer prior to the interview? YES NO

Please be aware that if you are a final candidate, we will contact your current employer.
Please see authorization on page 4

HOBBIES, INTERESTS & EXTRA CURRICULAR SPECIALTIES

CLUBS OR ORGANIZATIONS RELEVANT TO YOUR ABILITY TO PERFORM THIS POSITION

HONORS, AWARDS & PUBLICATIONS

COMMENTS

I hereby authorize Moriah Central School to make any investigation of my past employment and I further waive the right of access to any information submitted by these references. I further release all previous employers from any and all liability in connection with any response(s) to the questions from Moriah Central School.

I do hereby affirm that all statements by me on this application are true and complete. I understand that any false or inaccurate statements will be considered justification for disqualification or termination of my employment, if discovered at any time after employment has commenced.

(Applications are invalid without date and signature)

Signature: _____ Date: _____

Moriah Central School does not discriminate on the basis of age, color, creed, disability, marital status, veteran status, national origin, race or gender in the education programs and activities which it operates, or in a refusal to hire or employ or to bar or discharge from employment such individual, or to discriminate against an individual in compensation or in terms, conditions, or privileges of employment.

FOR OFFICE USE ONLY

| | | |
|----------------------------|-----------------|-------------|
| Application Received: | Initials: _____ | Date: _____ |
| Contacted for interview: | Initials: _____ | Date: _____ |
| Interview: Title: | Initials: _____ | Date: _____ |
| Reference Check Completed: | Initials: _____ | Date: _____ |