

MORIAH CENTRAL SCHOOL

DATE OF MEETING: JULY 11, 2019

TYPE OF MEETING: ORGANIZATIONAL MEETING/REGULAR MEETING

I. CALL TO ORDER

The Re-Organizational/Regular Meeting of the Moriah Central School Board of Education was called to order by Superintendent William Larrow @ 6:00 PM.

II. ROLL CALL OF BOARD MEMBERS

<u>Members Present</u>	<u>Members Absent</u>	<u>Administration</u>
Ms. Aurilio	Mrs. Kazlo	Mr. Larrow
Dr. Celotti		Mrs. Burch
Mr. Malbon		Mrs. Stahl
Mr. Sadowski		Mrs. Langey
Mrs. Tesar		Mr. Kazlo
Mr. Malbon		Mrs. S. Stahl

III. PLEDGE OF ALLEGIANCE

All present joined in the Pledge of Allegiance

IV. OPEN BIDS

The following bids were received for a school transportation vehicle:

Adirondack Auto Service Inc.	2019 Dodge Durango	\$27,992.00
Parker Chevrolet	2020 Chevy Traverse	\$28,685.00
Parker Chevrolet	2019 Chevy Traverse	\$29,129.00
Heritage Ford	2020 Ford Explorer	\$30,634.00
Nemer Chrysler	2019 Dodge Durango	\$30,733.00
Egglefied Ford	2020 Ford Explorer	\$30,950.00
Heritage Toyota	2019 Toyota Highlander	\$31,326.77

A motion was made by Mrs. Tesar, seconded by Mr. Malbon to accept the bid from Adirondack Auto Service, Inc. for the 2019 Dodge Durango at a price of \$27,992. The District was approved to borrow \$26,672. The difference of \$1320 will be paid out of Transportation Equipment. All in favor. Motion carried.

V. ITEMS FOR BOARD ACTION

1. Swearing in of New Members

Mrs. Stahl administered the Oath of Office to new Board Members: Dr. Celotti, Mr. Winters & Ms. Aurilo.

2. Election of Temporary Chairperson

Motion made by Mr. Malbon, seconded by Mrs. Tesar to elect Mr. Larrow as the Temporary Chairperson. All in favor. Motion carried.

3. Election of President

Motion made by Dr. Celotti, seconded by Mrs. Tesar to nominate Daniel Sadowski for the Office of President. There were no other nominations. A roll call vote resulted in the following:

<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>
Ms. Aurilio		Mr. Sadowski
Dr. Celotti		
Mr. Malbon		
Mrs. Tesar		
Mr. Malbon		

5 YES, 0 NO, 0 ABSTENTION. Motion carried.

4. President Sworn in by Clerk

Mrs. Stahl administered the Oath of Office to Mr. Sadowski.

5. President Presides

6. Election of Vice President

Motion made by Mr. Sadowski, seconded by Mrs. Tesar to nominate Michael Celotti as Board Vice-President. There were no other nominations. A roll call vote resulted in the following:

<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>
Ms. Aurilio		Dr. Celotti
Mr. Malbon		
Mr. Sadowski		
Mrs. Tesar		
Mr. Malbon		

5 YES, 0 NO, 0 ABSTENTION. Motion carried

7. Election of Clerk

Motion made by Mr. Malbon, seconded by Mrs. Tesar to nominate Stacey Stahl to the position of Board Clerk. There were no other nominations. All in favor. Motion carried.

8. Swear in New Officers

Mrs. Stahl administered the Oath of Office to Dr. Celotti.
Mr. Sadowski administered the Oath of Office to Mrs. Stahl.

9. Appoint District Treasurer – Valerie Mildon

Motion made by Dr. Celotti , seconded by Mr. Malbon to appoint Valerie Mildon as the District Treasurer. All in favor. Motion carried.

10. Appoint Purchasing Agent – Valerie Mildon

Motion made by Dr. Celotti, seconded by Mr. Malbon to appoint Valerie Mildon as the District Purchasing Agent and authorize Superintendent to sign Purchase Orders in the absence of Purchasing Agent. All in favor. Motion carried.

11. Appoint School Physicians – Elizabethtown Community Hospital

Motion made by Dr. Celotti, seconded by Mr. Malbon to appoint Elizabethtown Community Hospital as our School Physicians. All in favor. Motion carried.

12. Appoint Stenographer for Board Meetings – Stacey Stahl

Motion made by Dr. Celotti, seconded by Mr. Malbon to appoint Stacey Stahl as Board Stenographer. All in favor. Motion carried.

13. Appoint Central Treasurer – Extra Class Activity Accounts; High School Principal or Superintendent to Countersign Checks – Stacey Stahl

Motion made by Dr. Celotti, seconded by Mr. Malbon to appoint Stacey Stahl as the Central Treasurer. All in favor. Motion carried.

14. Appoint Attendance Officers – School Nurses to Serve

Motion made by Dr. Celotti, seconded by Mr. Malbon to appoint the School Nurses to serve as Attendance Officers. All in favor. Motion carried.

15. Appoint School Legal Officer – Hogan & Sarzynski and Stafford, Owens, Piller, Murnane, Kelleher & Trombley, PLLC

Motion made by Dr. Celotti, seconded by Mr. Malbon to appoint Hogan & Sarzynski along with Stafford, Piller, Murnane, Kelleher & Trombley, PLLC to serve as our School Legal Officer. Approve hourly rate of \$195.00/hour for lawyer services & \$85.00/hr. for paralegal services for Stafford, Owens, Piller, Murnane, Kelleher & Trombley for the 2019-20 school year. All in favor. Motion carried.

16. Appoint Fiscal Advisor – Mark Vislofsky, of Fiscal Advisors & Marketing

Motion made by Dr. Celotti, seconded by Mr. Malbon to appoint Mark Vislofsky as the District Fiscal Advisor. All in favor. Motion carried.

17. Appoint Records Management Officer – Jean Allen

Motion made by Dr. Celotti, seconded by Mr. Malbon to appoint Jean Allen as the Records Management Officer. All in favor. Motion carried.

18. Appoint Bond Counsel – Trespasz and Marquardt

Motion made by Dr. Celotti, seconded by Mr. Malbon to appoint Trespasz and Marquardt as the District Bond Counsel. All in favor. Motion carried.

19. Designate Bank – Glens Falls National Bank

Motion made by Dr. Celotti, seconded by Mr. Malbon to appoint Glens Falls National Bank as our designated bank for the 2019-20 school year. All in favor. Motion carried.

20. Set Regular Meeting Date and Time – Third Tuesday of Every Month at 6:00 PM

Motion made by Dr. Celotti, seconded by Mr. Malbon to set the regular meeting date and time for the third Tuesday of every month at 6:00 PM.

****Exceptions will be advertised in advance****

All in favor. Motion carried.

21. Designate Official Newspaper – Press Republican

Motion made by Dr. Celotti, seconded by Mr. Malbon to designate the Press Republican as our official newspaper. All in favor. Motion carried.

22. Designate Superintendent and/or Board President to Certify Payrolls

Motion made by Dr. Celotti, seconded by Mr. Malbon to designate the Superintendent and/or Board President to Certify Payrolls. All in favor. Motion carried.

23. Establish Petty Cash Funds:

Central Office	\$100	Superintendent
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Central Office	\$200	Tax Collector
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Motion made by Dr. Celotti, seconded by Mr. Malbon to establish the above mentioned petty cash funds. All in favor. Motion carried.

24. Authorize Treasurer to Sign all Checks with the Superintendent to Sign in the Absence of the Treasurer

Motion made by Dr. Celotti, seconded by Mr. Malbon to authorize the Treasurer to sign all checks with the Superintendent to sign in the absence of the Treasurer. All in favor. Motion carried.

25. Authorize Bonding of the following Personnel

Recommended Action from the Superintendent:

“That the Board of Education move to approve the 2019-20 insurance policy that provides Employee Dishonesty Coverage up to \$2,000,000 per employee required by law to be bonded

(Superintendent, Business Manager, District Treasurer, District Tax Collectors and Courier are covered) with the following motion made by Mr. Malbon, seconded by Dr. Celotti. All in favor. Motion carried.

Motion made by Mr. Malbon, seconded by Dr. Celotti to recommend the following recommended action from the Superintendent:

Whereas, the Board of Education of the Moriah Central School District wishes to protect the members of the Board of Education and any School District Officers in actions brought against them or in any action or proceeding touching any District property or involving its rights or interests; and

Whereas, the Board of Education of the Moriah Central School District wishes to protect its Superintendent, principals, members of the teaching or supervisory staff, member of a committee on Special Education or subcommittee thereof, surrogate parent, as defined in the regulations of the Commissioner of Education, any member of the Board of Education or non-instructional employee in any action or proceeding, other than a criminal prosecution or an action or proceeding brought against him/her by the District, including proceedings before the Commissioner of Education, arising out of the exercise of his/her powers or the performance of his/her duties; and

Whereas, the Board of Education of the Moriah Central School District wishes to protect its employees, officer, authorized volunteers or any other person holding a position by election, appointment or employment in the service of the School District, whether or not compensated, in any civil action or proceeding, state or federal, arising out of any alleged act or omission which occurred or allegedly occurred while the employee was acting within the scope of his employment or duties with the District,

Be it resolved, that the benefits and protections afforded provided pursuant to Section 3811 of the Education Law, shall be available, subject to the procedural requirements set forth therein and,

Be it further resolved, that the benefits and protections provided pursuant to Section 18 of the New York State Public Officers Law shall supplement and be available in addition to any defense or indemnification protection conferred by other statutes, rules or regulation, including but not limited to, the protections provided pursuant to Education Law Section 3811, Section 3023 and Section 3028, subject to the procedural requirements set forth therein.

All in favor. Motion carried.

26. Authorize Continuance of All Board Policies

Motion made by Dr. Celotti, seconded by Mr. Malbon to authorize the continuance of all board policies. All in favor. Motion carried.

27. Authorize Participation in Federal and State Grant Programs and to Authorize the Superintendent to Sign all Necessary Forms

Motion made by Dr. Celotti, seconded by Mr. Malbon to authorize participation in Federal and State Grant Programs and to authorize the Superintendent to Sign all necessary forms. All in favor. Motion carried.

28. Authorize Participation in New York State Athletic Insurance Program for Football

Motion made by Dr. Celotti, seconded by Mr. Malbon to authorize participation in the NYS Athletic Insurance Program. All in favor. Motion carried.

29. Authorize Excusing 7th and 8th Grade Pupils during June Regents Week in Order to Provide Adequate Staff and Facilities for Regents.

Motion made by Dr. Celotti, seconded by Mr. Malbon to authorize excusing 7th and 8th grade pupils during June Regents Week in order to provide adequate staff and facilities for regents. All in favor. Motion carried.

30. Appoint Board President to Serve on the Executive Committee of the Essex County School Boards Association with the Vice-President to Act as Alternate.

Motion made by Dr. Celotti, seconded by Mr. Malbon to appoint the Board President to serve on the Executive Committee of the Essex County School Boards Association with the Vice-President to act as alternate. All in favor. Motion carried.

31. Appoint Tax Collectors – Jean Allen, Erin Gilbo, Stacey Stahl & Jennifer Ives

Motion made by Dr. Celotti, seconded by Mr. Malbon to appoint Jean Allen, Erin Gilbo, Stacey Stahl & Jennifer Ives as Tax Collectors. All in favor. Motion carried.

32. Cooperative Purchasing Agreement

Motion made by Dr. Celotti, seconded by Mr. Malbon
BE IT RESOLVED, that the Moriah Central School District Board of Education agrees to participate in the St. Lawrence/Lewis BOCES Cooperative Purchasing Programs in accordance with the guidelines set forth in the “Cooperative Purchasing Agreement” for the 2019-20 school year. All in favor. Motion carried.

33. Appoint CPSE, CSE, and Sub CSE Committees

Motion made by Dr. Celotti, seconded by Mr. Malbon to appoint the CPSE Committee as attached to these minutes. All in favor. Motion carried.

***Attachment**

Motion made by Dr. Celotti, seconded by Mr. Malbon to appoint the CSE Committee as attached to these minutes. All in favor. Motion carried.

***Attachment**

Motion made by Dr. Celotti, seconded by Mr. Malbon to appoint the sub CSE Committee as attached to these minutes. All in favor. Motion carried.

*** Attachment**

34. Approve Surrogate Parents

Motion made by Dr. Celotti, seconded by Mr. Malbon to approve Angie Coburn as a Surrogate Parent for the Moriah Central School District. All in favor. Motion carried.

35. Approve Impartial Hearing Officers List

Motion made by Dr. Celotti, seconded by Mr. Malbon to approve the Impartial Hearing Officers List for the Moriah Central School District. All in favor. Motion carried.

*** Attachment**

36. Approve 2019-20 Stipends

Motion made by Dr. Celotti, seconded by Mr. Malbon to approve the list of stipends for the 2019-20 school year:

7-8 Dean of Students (Brian Cross) \$5000

Central Treasurer (Stacey Stahl) \$1250

Purchasing Agent (Val Mildon) \$2000

Board Stenographer (Stacey Stahl) \$40/mtg

Tax Collectors (Erin Gilbo, Jean Allen, Stacey Stahl & Jennifer Ives)

2 x \$900/each (Erin & Jean) 2 x \$450/each (Stacey & Jennifer) \$2700

Website Coordinator (Erin Gilbo) \$1000

Technology Coordinator (Erin Gilbo) \$5000

Office Attendant (Jean Allen) \$2000

Pool Attendant (Nestor Rodriguez) \$1000

19A Certified Instructor (Jerry Meachem) \$1500

All in favor. Motion carried.

37. Approve School Code of Conduct – No Changes

Motion made by Dr. Celotti, seconded by Mr. Malbon to approve the School Code of Conduct with no changes. All in favor. Motion carried.

38. Approve Parent Member for Athletic Code of Conduct

Motion made by Dr. Celotti, seconded by Mr. Malbon to approve Jim Jaquish as the Parent Member for the Athletic Code of Conduct. All in favor. Motion carried.

39. Approve Special Education School Aged Summer School Resolution

Motion made by Dr. Celotti, seconded by Mr. Malbon to approve the Summer School Resolution to participate in the 2020 Special Education School Aged Summer School as attached. All in favor. Motion carried.

40. Approve 2019-20 Internal and External Claims Auditors

Motion made by Mr. Malbon, seconded by Dr. Celotti to approve Patrick Ida, CPA as our Internal Claims Auditor. Approve Boulrice & Wood, CPA's as our External Auditors for the 2019-20 school year based on an RFP for 3 years in the following amounts: 2017-18 \$13,000, 2019-20 \$13,200 and 2019-20 \$13,300. All in favor. Motion carried.

41. Approve 2019-20 Board Committee List

Motion made by Dr. Celotti, seconded by Mr. Malbon to approve the 2019-20 Board Committee List as presented. All in favor. Motion carried.

42. Approve LEA Inspector – Joe Kazlo

Motion made by Dr. Celotti, seconded by Mr. Malbon to approve Joe Kazlo as the LEA Inspector for the District for the 2019-20 school year. All in favor. Motion carried.

VI. REGULAR SESSION/REGULAR MEETING BEGINS – 6:25PM

VII. COMMENTS FROM THE PUBLIC

VIII. REPORTS

- a. Vandalism Report – Nothing to Report
- b. Committee Reports
Mr. Kazlo spoke about Linney Field Vandalism & Summer Cleaning Schedule
Mrs. Burch presented the HS Regents Testing Results
- c. Appropriation Status Reports – 2018-19 & 2019-20
- d. Revenue Status Reports – 2018-19 & 2019-20

IX. ITEMS FOR BOARD ACTION

a. Approve 6/18/19 Regular Meeting Minutes

“That the Board of Education move to approve the minutes from the meeting held on the above mentioned date. Motion made by Mr. Winters, seconded by Mrs. Tesar to accept as read. All in favor. Motion carried.

b. Approve Dean of Students

Motion made by Mrs. Tesar, seconded by Ms. Aurilio to approve Brian Cross as the Dean of Students for the 2019-20 school year at a rate of \$5,000 for the year. All in favor. Motion carried.

c. Approve Reserve Fund Allocations

Motion made by Mrs. Tesar, seconded by Ms. Aurilio to approve the following Reserve Fund Allocations for 2019-20:

Unemployment Insurance Reserve Fund	\$102,013.74
NYS ERS Reserve Fund	\$255,034.35
Property Loss Reserve Fund	\$15,302.07
Employee Benefit Accrued Liability Fund	\$47,016.84

All in favor. Motion carried.

d. Approve Co-Ser 103 & Co-Ser 401 for 2019-20 School Year

Motion made by Mrs. Tesar, seconded by Ms. Aurilio to approve Co-Ser 103 (Adult Education) and Co-Ser 401 (Accident Prevention/Pre-Licensing) with Champlain Valley Educational Services for the 2019-20 school year. All in favor. Motion carried.

e. Approve 2019-20 Advisor List

Motion made by Mr. Winters, seconded by Mrs. Tesar to approve the 2019-20 Advisor List. All in favor. Motion carried.

***Attachment**

f. Approve 2019-20 Safety Plan

Motion made by Mr. Winters seconded by Mrs. Tesar to approve the current School Safety Plan for the 2019-20 school year. All in favor. Motion carried.

g. Declare Surplus

Motion made by Dr. Celotti, seconded by Mr. Malbon to approve the following as surplus:

2010 International School Bus (#58) – VIN #: 4DRBUAAN7AB243688

2010 International School Bus (#59) – VIN#: 4DRBUAAN9AN243689

2011 International School Bus (#60) – VIN#: 4DRBUAAN7BB261822

All in favor. Motion carried.

h. Approve Model Resolution for Certification of Lead Evaluators

Motion made by Ms. Aurilio, seconded by Mr. Winters to approve the model resolution for APPR purposes. Mr. Larrow, Mrs. Burch and Mrs. Langey receive training annually. All in favor. Motion carried.

i. Approve Contract with Elizabethtown Community Hospital

Motion made by Mrs. Tesar, seconded by Dr. Celotti to approve the contract with Elizabethtown Community Hospital for RN's for the 2019-20 school year at a rate of \$325 per day. All in favor. Motion carried.

j. Approve 2019-20 Cafeteria Budget

Motion made by Dr. Celotti, seconded by Mr. Malbon to approve the 2019-20 Cafeteria Budget as presented. All in favor. Motion carried.

k. Approve 2019-20 Fall Coaches

Motion made by Mr. Winters, seconded by Mr. Malbon to approve the 2019-20 Fall Coaches as submitted by Mr. Cross. All in favor. Motion carried.

*Attachment

l. Approve Professional Development Plan

Motion made by Mr. Malbon, seconded by Mrs. Tesar to approve the Professional Development Plan for the 2019-20 school year. All in favor. Motion carried.

m. Approve Parent Involvement Policy – 1900

Motion made Mr. Malbon seconded by Dr. Celotti to approve the Parent Involvement Policy – 1900, with no changes. All in favor. Motion carried.

n. Renewal of Fuel Contracts

Motion made by Mr. Malbon, seconded by Dr. Celotti to approve the fuel contracts with Port Henry, Moriah & Mineville-Witherbee Fire Departments, Moriah Ambulance Squad & ACAP Head Start for the 2019-20 school year. All in favor. Motion carried.

o. Appoint Special Education Teacher – Alexandra Lashway

Motion made by Ms. Aurilio, seconded by Mr. Malbon,
Whereas, William J. Larrow, Superintendent, Moriah Central School, has recommended the probationary appointment of **Alexandra Lashway** as a Special Education Teacher in the Moriah Central School District, be it

Resolved that **Alexandra Lashway**, be and hereby is appointed in the Moriah Central School District, commencing September 1, 2019, and be it further,

Resolved that **Alexandra Lashway** be paid on the current step 1 of the salary schedule presently in effect between the Moriah Central Teachers Association and Moriah Central School, and be it further

Resolved that this appointment be made and services continued in accordance with and subject to the provisions of Section 3012 of the Education Law of the State of New York, and the rules and regulations of the Board of Education of this District.

All in favor. Motion carried.

p. Appoint Long Term Building Substitute – Ariel Brassard

Motion made by Mr. Malbon, seconded by Dr. Celotti to appoint Ariel Brassard as a Long Term Building Substitute for the 2019-20 school year. All in favor. Motion carried.

q. Appoint Long Term Building Substitute – Linda Boyea

Motion made by Mr. Malbon, seconded by Dr. Celotti to appoint Linda Boyea as a Long Term Building Substitute for the 2019-20 school year. All in favor. Motion carried.

r. Approve CSE Recommendations – Tabled for Executive Session

X. ITEMS FOR BOARD INFORMATION/DISCUSSION

- a. 2018-19 Retention Report
- b. Board of Education/Administrative Listing
- c. School Safety Committee Information
- d. Audit Response Letters from State Comptroller
- e. Teacher Hiring Discussion (1st Year & Veteran salaries)
- f. Summer School Discussion
- g. Youth Commission Discussion

Motion made by Mr. Malbon, seconded by Mrs. Tesar to enter executive session discuss personnel and act on CSE/CPSE Recommendations. All in favor. Motion carried. Entered executive session 7:00PM.

Motion made by Mr. Malbon, seconded by Dr. Celotti to re-enter regular session. Re-entered regular session at 7:10PM.

Approve CSE Recommendations

On motion made by Mr. Malbon, seconded by Mrs. Tesar there was an agreement on the Committee on Pre-School Education, the Committee on Special Education, the 504 Committee and the Sub-Committee on Special Education recommendations pertaining to students: (2018-19) #9907450, 9906795, 9907126, (2019-20) #:9907450, 9907312, 9907257, 9905278, 9907137, 9907497, 9907126, 9907323, 9907128 effective 7/10/19. All in favor. Motion carried.

Approve Part-Time Summer Cleaners

Motion made by Mrs. Tesar, seconded by Mr. Malbon to approve hiring Tina Trapasso and Theresa Trombley as PT Summer Cleaners at a rate of \$12.96/hr. effective 7/1/19. All in favor. Motion carried.

Approve 2019-20 APPR

Motion made by Ms. Aurilio, seconded by Mr. Winters to approve the 2019-20 APPR Plan as submitted with no changes. All in favor. Motion carried.

Approve Substitute Bus Driver (In Training) – Jason Strieble

Motion was made by Mr. Winters, seconded by Dr. Celotti to approve Jason Strieble as a substitute bus driver (in training). All in favor. Motion carried.

XI. ADJOURNMENT

Motion made by Mr. Malbon seconded by Mrs. Tesar to adjourn the meeting. All in favor. Motion carried. The meeting was adjourned at 8:00PM.

Stacey Stahl, District Clerk