

Education Law §3614 School Funding Allocation Report

Part F - Narrative Description

1. **(A) Describe the local methodology/approach used to allocate funds to each school in the district during the process of budget development and implementation. (B) Please also describe the role(s) of all relevant stakeholders in such budgetary processes and decision-making. (C) Finally, if schools are allocated a significant portion of their funds—either in part or in full—through a formula, outline the nature/mechanics of the formula and the elements impacting each school's allocation.**

Specifically, the Division of Budget and the State Education Department would consider a complete response to this question to include explicit answers to the questions included in the rubric below, including a substantive discussion on the translation of students needs into the district's budget (at least 1 sentence per question, when applicable).

The budget development process is lead by the Superintendent, business office and Board of Education. Teachers submit budget requests to meet the needs of the students that are reviewed by the school principals and then shared with the Superintendent and Business office. Budget development is ongoing, but starts in early January and ends at the end of April when the budget is approved by the Board of Education. Public Board of Education budget meetings are held during this time.

The district does not use a formula. We are an elementary school and high school in one building. Budget accounts are used to codes expenses per individual schools to the extent possible.

2. **If applicable, is there anything unique about certain schools which explain why per pupil spending at these locations may be significantly higher/lower than the district average?**
3. **If applicable, describe any items which the district feels are anomalous in nature and require additional description.**